

Red Cross Shelter Team

Leader: Glenn Temme, 577-7705

Overseer: Frank Dehn

Note: as determined by the Red Cross the focus of this ministry is to provide shelter for the victims of local disasters (i.e. tornados, apartment fires, hurricanes) in the capacity of "Long Term After Care."

Volunteer Job Description	# of Volunteers Desired/Still Needed	Degree of Flexibility	Special Requirements, Skills and Training	Term of Commitment	Time Commitment
Registration/Greeters: Legibly record accurate information by family on Red Cross forms; recruit non-English speaking volunteers for translation; support <i>Disaster Health Services</i> nurses by identifying shelter residents with illnesses or other medical need	Note: There are approximately 60 people identified to serve in various capacities in this ministry. More development and roles are in progress.	Strict	Per occurrence, willingness to respond on an on-call basis, in as little as 24 hours notice; must attend a Red Cross training session ; must have a serving heart	Open-ended; per occurrence	Ability to commit time for 4 to 5 days as needed
Food Servers: supervise safe, on-site food preparations; keep accurate records of food supply and expenditures	See Above	Strict	Per occurrence, willingness to respond on an on-call basis, in as little as 24 hours notice; must attend a Red Cross training session ; must have a serving heart	Open-ended; per occurrence	Ability to commit time for 4 to 5 days as needed
Dormitory Managers: set up and assign sleeping areas; establish entrance and exit controls; coordinate logistics for sleeping resources	See Above	Strict	Per occurrence, willingness to respond on an on-call basis, in as little as 24 hours notice; must attend a Red Cross training session ; must have a serving heart	Open-ended; per occurrence	Ability to commit time for 4 to 5 days as needed
Security: enforce safety rules (i.e., no weapons on premises); monitor parking lots; ensure safety of shelter residents and workers	See Above	Strict	Per occurrence, willingness to respond on an on-call basis, in as little as 24 hours notice; must attend a Red Cross training session ; must have a serving heart	Open-ended; per occurrence	Ability to commit time for 4 to 5 days as needed
Hospitality/Spiritual Ministers: Meet people's spiritual needs in a crisis situation; lead worship time; lead Bible study time; comfort people in a tragedy situation	See Above	Strict	Per occurrence, willingness to respond on an on-call basis, in as little as 24 hours notice; must attend a Red Cross training session ; must have a serving heart	Open-ended; per occurrence	Ability to commit time for 4 to 5 days as needed
Maintenance/Cleaning: Keep facility clean and sanitary; keep order or equipment and supplies; coordinate repair of broken equipment	See Above	Strict	Per occurrence, willingness to respond on an on-call basis, in as little as 24 hours notice; must attend a Red Cross training session ; must have a serving heart	Open-ended; per occurrence	Ability to commit time for 4 to 5 days as needed

<p>Logistics: coordinate getting needed supplies; return borrowed supplies; maintain facility and equipment in good repair and working condition</p>	<p>See Above</p>	<p>Strict</p>	<p>Per occurrence, willingness to respond on an on-call basis, in as little as 24 hours notice; must attend a Red Cross training session; must have a serving heart</p>	<p>Open-ended; per occurrence</p>	<p>Ability to commit time for 4 to 5 days as needed</p>
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